Human Participants Review Committee
UNI Institutional Review Board (IRB)
213 East Bartlett Hall

Erin Heiden
Center for Social & Behavioral Research
University of Northern Iowa

RE: IRB 22-0017 - Study Approval (Exempt, Category #2)

Dear Investigator(s):

Your study, LGBTQ+ Health Needs Assessment, has been approved by the UNI IRB through the review procedures authorized by 45 CFR 46.104 (Exempt, Category #2), effective September 16, 2021. You may begin recruitment, data collection, and/or analysis for your project. You are required to adhere to the procedures and study materials approved during this review, as well as to follow IRB policies and procedures for human subject research posted on the IRB website.

If you need to make changes to your study design, samples, procedures, or study materials, please email the IRB Administrator at rebecca.rinehart@uni.edu to request approval of the changes before they are implemented, and attach any revised study materials with edits highlighted. You may expect a response within a couple of days.

Your study will not require annual review and approval by the IRB. However, you will receive an annual study update request, which will ask if the study is still active and if any problems have arisen. Advisors: if your student has graduated, please reply to the annual update request on the student’s behalf.

If at any time you observe any problems or incidents that are serious and unexpected (e.g. you did not include them in your IRB materials as a potential risk), you must report this to the IRB within 10 days. Examples include unexpected injury or emotional stress for study participants, missteps in the consent process, or breaches of confidentiality. The IRB will advise on any next steps that might be necessary.

Best wishes for your project success.

Todd A. Evans
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Evans
Date: 2021.10.07 14:46:52
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Todd Evans
IRB Chair